

# The Aldrich Contemporary Art Museum



## Freelance Art Handlers:

The Aldrich Contemporary Art Museum seeks experienced Freelance Art Handlers on a rolling basis for part time triannual show changes and occasional small jobs.

An Art Handler will be responsible for the safe, professional handling of works of art, and must be proficient with all aspects of installation and de-installation, packing, unpacking, and documentation. Successful candidates will also have a knowledge of best practices and materials for handling, installing, and packing works of fine art.

## Responsibilities:

- Installation and deinstallation of a wide variety of media
- Loading and unloading of art trucks in a timely and efficient manner
- Demonstrated knowledge of industry-standards, including wrapping, packing and crating using appropriate techniques and materials for storage and transportation
- Ability to fabricate pedestals and cleats
- Assists with the care and cleanliness of all casework and platforms
- Incoming and outgoing documentation of artworks
- Help maintain an organized, clean, and functional working space
- A/V experience for multimedia installations is a plus

## Minimum Qualifications

- Proficiency with basic hand tools, and power tools, and basic wood shop equipment
- Experience painting and patching of walls
- Strong attention to detail, discretion, and follow-through
- Works well in a team environment
- Be able to perform physical tasks, including bending, kneeling, pulling, pushing, walking, standing for long periods of time, and lifting 50 pounds or more
- Communication skills
- Basic math skills
- Be gracious, professional, and composed in challenging situations
- Have a general knowledge of and appreciation for art history and contemporary art practices

## Work Experience

- Minimum 2 years of museum, gallery, or installation experience.
- With regard to education and experience, an equivalent combination of relevant education and/or experience will satisfy the minimum requirements.

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Compensation: Competitive

Hours: 9 am to 5 pm; Monday – Friday availability required; weekends on occasion (Saturday, Sunday).

To apply please submit a cover letter and resume to [general@thealdrich.org](mailto:general@thealdrich.org)

## The Aldrich Contemporary Art Museum Non-Discrimination Policy

The Aldrich Contemporary Art Museum is committed to:

- The goal of achieving equal opportunity for all.
- Providing an inclusive and welcoming environment for all members of the community.
- Providing an inclusive and nondiscriminatory work environment in which all employees are valued and empowered to succeed.
- Providing a workplace free from harassment of all kinds.
- Compliance with all federal and state legislation and regulations regarding non-discrimination.

Consistent with these principles, The Aldrich does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, expression and characteristics, age, religion, national or ethnic origin, visible or invisible disability, veteran status, or any other protected status.