



Summer Intern

Founded by art collector and fashion designer Larry Aldrich in 1964, The Aldrich Contemporary Art Museum is one of the oldest contemporary art museums in the United States. The Museum is one of the few independent, non-collecting institutions in the country and the only museum in Connecticut solely dedicated to the presentation of contemporary art. The Aldrich is internationally recognized for its artist-centric programs and visionary exhibitions. We present first solo museum exhibitions by emerging artists, significant exhibitions of established artists, and thematic group exhibitions.

The Museum's Summer Internship Program provides the opportunity for a college student to learn about the ever-growing field of cultural nonprofits from within a contemporary art museum.

Interns will spend approximately 6 weeks at The Aldrich gaining hands-on experiences, working with the Education and Marketing/Communications departments on specific projects.

Ideal applicants are driven individuals who possess:

- Energy, curiosity, and an outgoing nature
- Enthusiasm for contemporary art and art history
- Demonstrated interpersonal and communication skills (both written and verbal)
- The ability to work independently and collaboratively in a variety of settings
- A keen interest in lifelong learning
- The ability take initiative on creating and completing projects
- Demonstrated excitement to support environments that promote diversity, equity, accessibility, and inclusion and the ability to work with a diverse range of constituents.
- The ability to be motivated, dependable, and flexible
- A willingness to share critical feedback to colleagues
- Comfort with technology and attention to detail
- Independent transportation to and from the Museum

The intern will be responsible for the following two projects:

Third Saturday Evaluation

With the Education department, research current best practices for Museum evaluation and engagement, and conduct a mini study of the Museum's Third Saturday series, which offers free admission for visitors and a roster of free programs throughout the day. This work includes planning, data collection (examples: observation, interviews, surveys), data analysis, documenting and communicating findings. The goal of this project is to evaluate whether the Museum's spaces offer a welcome and safe environment, and the current roster of programs encourages critical and playful exploration of the Museum's exhibitions through feedback from visitors and participants in programs.

The Aldrich Contemporary Art Museum



Exhibition Archive Development

With the Marketing and Communications department, research past exhibitions and add content to the exhibitions archive on the Museum's website – includes digitizing archival material, writing short texts, and uploading content to the website; research the Museum's history, in particular its former collection, and create content for the website; write a series of blog posts based on the intern's research interests; create a database of arts libraries and special collections nationwide to pitch Aldrich publications to for purchase; work on content creation for social media with the Museum's Digital Media Assistant; with other special projects assigned by the Director of Marketing and Communications.

In addition, you will participate in weekly Aldrich staff meetings held every Monday.

This in-person internship is a paid opportunity for approximately 6 weeks at an hourly rate of \$13/hr. Hours can be flexible depending on workflow and availability. Students may be eligible for academic credit; please contact the appropriate person at your college or university to determine eligibility.

To apply, please submit a cover letter, resume, and two recommendation letters to aldrichedu@thealdrich.org.

The Aldrich Contemporary Art Museum is committed to:

- The goal of achieving equal opportunity for all.
- Providing an inclusive and welcoming environment for all members of the community.
- Providing an inclusive and nondiscriminatory work environment in which all employees are valued and empowered to succeed.
- Providing a workplace free from harassment of all kinds.
- Compliance with all federal and state legislation and regulations regarding non-discrimination.
- Consistent with these principles, The Aldrich does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, expression and characteristics, age, religion, national or ethnic origin, visible or invisible disability, veteran status, or any other protected status.